[근무회사 및 모집부문]  
\* 근무회사: 1호선 광화문역 부근에 위치한 글로벌 은행

\* 사업분야: 기업, 투자, 은행간 금융거래, 보험, 자산 관리, 소비자 등 금융 및 자산관리 서비스 제공

\* 기타 내용: 싱가포르 달러로 체결되는 해외 송금거래 중계처리

\* 근무부서: Corporate Banking                                                         
\* 포지션: Relationship Associate

서류접수시작일 : 2023-12-21

서류접수마감일 : 2023-12-28

입사 예정일 : ASAP (조율가능)

[회사소개]

싱가포르에 위치한 글로벌 은행이며 싱가포르에서 자산 규모 2위에 랭크되어 있습니다. <글로벌 파이낸스>지로부터 세계에서 가장 안전한 50개 은행 가운데 하나로 선정된 은행으로, 주요 시장은 싱가포르, 말레이시아, 인도네시아, 중국입니다. 전세계 29,000여명의 임직원을 두고 있으며 2022년 기준 당기 순이익 58억 달러를 기록하였습니다.

[업무내용]  
**Role & Responsibilities**

The position will provide an ideal entry point for young talents who are seeking a career in the area of global corporate banking. Successful candidates will work closely with relationship managers and credit analyst of the corporate banking department and be given opportunities to perform/receive adequate trainings for the following roles and responsibilities across all product areas of corporate banking:

1. Support relationship managers in corporate banking department for origination/execution of new deals and handling of various requests/transactions from corporate customers .

2. Accompany relationship managers for external customer meetings.

3. Join online meetings with OCBC SG head office and overseas offices together with relationship managers and credit analyst for deal and credit-related discussions.

4. Support credit analyst in corporate banking in preparing whole and/or parts of Credit Proposal for corporate customers .

5. Prepare Credit Memo for periodic business updates, financial updates and one-off approvals for deviations from credit papers under the guidance from relationship managers and credit analyst.

6. Provide assistance in performing  all required roles and responsibilities as the Global Account Manager for Korean Chaebol Corporates by providing approved obligor grade, financial projection, financial analysis, , on-going update on adverse news to overseas business units.

7. Provide assistance in performing  periodic covenant tracking for existing onshore loan customers under the guidance from relationship managers and credit analyst.

8. Assist preparation of corporate banking product approvals for new/existing products under the guidance from relationship managers.

9. Assist/Prepare customer due diligence and KYC reviews of new/existing corporate accounts under the guidance fromrelationship managers.

[지원자격]

1. 학력 : 4년제 대학 졸업생, 졸업예정자

2. 신입 대학 졸업(예정)자 및 연관분야 (금융기관 front/middle/back-office, 기업체 자금/회계팀 등) 경력자 등 지원 가능 (연관분야 경력자는 경력인정)

3. Preferred majors in Business Administration, Accounting, Finance, Economics or majors in the relevant field

4. Proficient in MS Office

5. Good communication skills (verbal and written) in English and Korean

[근무환경]  
- 계약기간: 맨파워그룹코리아 소속 파견계약직 12개월

- 근무지: 서울시 중구 (1호선 광화문역 인근 100M 내외)  
- 근무시간: 09:30 ~ 17:30 (주 5일, 월~금요일)  
- 급여조건 : 회사 내규에 따름  
- 복리후생: 4대보험, 생일/명절선물, 영어수강료 할인, 복지몰 이용, 경조금 지원 등

[지원방법]  
- 홈페이지 & 이메일 지원  
- 제출서류: 국문 혹은 영문 (택1) 이력서 및 자기소개서 (MS Word 양식, 경력자 경우 자기소개서 생략 가능)  
- 담당자: 정혜지, 02-2051-6663  
- 이메일 제목: [Corporate Banking \_지원자 성함]  
- 접수 이메일 계정: [jerry.jung@manpower.co.kr](mailto:jerry.jung@manpower.co.kr)